UBS
User Business System
Simple Proven Trusted

UBS:nine
Version 3

PAYROLL & HUMAN RESOURCE MANAGEMENT

Secure, Timely & Accurate

Payroll Processing at One Click, Take Care of Your Most Valuable Asset - Employee.

1 New Wizard Setup
- This initial setup wizard will be shown after the product is installed.
- This wizard serves as a quick start to new users in getting started with the system.
- It provides step by step guide for the user to setup the necessary masters in the system.
- It reduces the hassle of having to go through different menu paths in order to get all the setup required in place.

2 Additional User Interface
- Quick access process flow for Accounting, Inventory & Billing
- A set of quick access task flows will be displayed on the newly introduced dashboard in Accounting, Inventory & Billing modules respectively.
- User can choose to execute a task by clicking on the process flow button to directly access the entry screen.
- This quick access will help to speed up entry by eliminating the tedious tasks of having to go few levels to call up the entry screen itself.
- This is also very useful especially for new users who are not familiar with the system yet.

3 Enhanced APS format for UBS Payroll
- In the latest release, the APS format has been enhanced to support the following banks: -

Bank Name	APS number in UBS Payroll
RHB	76
CIMB	75

Payroll & H.R.M

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4 Other additional features
- **Dashboard for Inventory and Account**
  - a list of KPI features will be provided in separate email
- **Excel Report Add-on**
  - Familiarity is the key with excal add-on. Analyze your data with this feature.
- **Backup**
  - Protect & secure important information to you and your company with our Automated Backup and user based security.
    - a) *Automated Backup*
      - Automatically backup your data so you have a peace of mind
    - b) *User Based Security*
      - Secure your information by controlling access. A full audit log on the information access is provided to ease checking.
- **SMS**
  - Get your info via mobile sms on-time daily.
- **Report Converter**
  - Creating Reports has never been easier! Now you can manage, view and send reports in various formats.
- **Sample Data**

Action included in Wizard	Payroll & H.R.M System
Set current payroll month	√
Set payroll manager information	√
Setting up new company	√

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